



Call for Proposals

The Cree Board of Health and Social Services of James Bay (CBHSSJB) is seeking proposals for the lease of a camp for the Youth Healing Services Bush Program activities. Lease signing is scheduled for October 2015.

YHS has many approaches in helping very high risk youth who are struggling with many different issues, however, Cree Traditional Therapy in the bush environment is very effective.

Presently, the program operates bush camps at LG2 and Fort George Island. YHS is now searching for one camp in or near Mistissini.

Contact person for the CBHSSJB

Phone number: 819-230-1453

Information Session

The session is accessible via simultaneous teleconference for bidders who cannot attend.

Access number for the conference is: 2636669#

As a further evaluation component to their proposals, bidders must provide one site visit with representatives of CBHSSJB between September 14 and 18, 2015.

Address and deadline for quotation submission

TO BE ACCEPTED, Your quotation must be properly identified and be received by:

DATE: September 10, 2015
HOUR: 17:00 (5 o'clock p.m.)
ADDRESS: Youth Healing Services Reception Centre, 282 Main Street, Mississauga (Québec) G0W 1C0
ATTENTION: Nathalie Lalonde

Proposals received after the date and time provided or received in a place other than stated are automatically declared non-compliant and returned to the sender unopened. It is the BIDDER's responsibility to provide proof of filing its Proposal within the time and place stated.

Any proposal submitted in response to the Request for Proposals is, as of the opening of bids, irrevocable.

Bidder shall deposit before lease signature, proof that it holds valid insurance policies for civil liability, which covers not limited to, the risk of death, bodily injury and property damage, ensuring everyone on site.

A Proposal shall be considered acceptable with regard to quality if it meets the Requirements outlined in this Request for Proposals. These represent the minimum criteria. It is therefore essential that the bidder explains, in a precise and orderly manner, how each of the Requirements will be met.

CBHSSJB will evaluate all proposals but is not obliged to accept the lowest or any of the quotations received.

Payments will be made on a monthly basis according to the terms of the lease prepared by the CBHSSJB.



Nathalie Lalonde
Director YHS, interim

Requirements - Mistissini Bush Camp

A. Site Characteristics		
Description	Details	Requirement
Proximity to Mistissini YHS	Maximum distance of +/- 100 kilometres by road	Required
Land use authorization	Signed authorization from the Tallyman of the trap line where the property is located	Required
For exclusive use of CBHSSJB	Accessible year-round Requirement	Required
Located on a well drained area	Not marshy, boggy or flood-prone	Required
Open area	Open area big enough for tepee, cultural tents, or camping tents. Minimum 40 000 sq feet	Required
Access to navigable lake or river	For outdoor activities including fishing, ice fishing, canoeing, boating, swimming, etc.	Required
Fire pit	Safe outdoor place for camp fires Minimum 3 000 sq feet	
Equipment storage area	Secure storage area for motorized equipment such as motor boats, snowmobiles, four wheelers, generators, chainsaw etc. Minimum 1 500 sq feet	
Exterior storage area	Storage area for canoes, boats, trailers and other non-motorized equipment Minimum 2 000 sq feet	
Boat ramp	On site or near the site	Required
B. Safety and Security		
Description	Details	
Access to emergency services	According to Evacuation Protocol - CSST Accessible by first responders including ambulance, fire department, police	Required
Access to cellular phone network		Asset
Front gate and restricted area installation		Required
Propane safety	All propane equipment must be installed according Standard CAN_CGA-B149.2-M86	Required
Gas safety	All equipments using gas must be Canadian Gas Association Approved	Required
Set back from major road		Asset
C. Buildings – Living Areas		
Description	Details	
General requirements	All buildings used for human occupancy must be provided with: <ul style="list-style-type: none"> Four season heating system such as combined propane and wood stove, capable of maintaining a temperature of at least 22° C 	Required

	<ul style="list-style-type: none"> • First aid kits • Fire extinguishers in each room • Smoke detector • Carbon monoxide (CO) detector • Sufficient lighting system (+/-250 lux) • Emergency exits (doors or windows) 	
Accommodation for 14-20 people, distributed as follows:	Minimum 3600 sq feet.	
One private sleeping area for females	For female clients and workers Furnished, with 10 beds with washable mattresses Minimum 750 sq feet.	Required
One private sleeping area for males	Minimum 750 sq feet. For male clients and workers. Furnished, with 10 beds with washable mattresses.	Required
One dedicated (sole purpose) fully furnished kitchen	Minimum 1300 sq feet. Kitchen appliances: <ul style="list-style-type: none"> • Propane stove • Propane refrigerator • Propane freezer • Cooking wood stove • Tables and chairs to accommodate 20 people • Dishes and utensils • Hooks or shelving for linens • Sealed waste containers with lids 	Required
One common area	Minimum 480 sq feet. For indoor activities, workshops, cultural teachings.	Required
Two units of dry septic tank toilets	Minimum 32 sq feet per unit. Each with two stalls	Required
Two dedicated (sole purpose) changing rooms	Minimum 144 sq feet each. With sinks, mirrors, countertops, towel racks or hooks, and shelving.	Required
D. Buildings - Storage Sheds		
Description	Details	
Dangerous materials storage shed	Minimum 256 sq feet. Locked doors and windows For gas, propane, naphtha, oil, etc.	
Equipment storage shed	Minimum 1280 sq feet. Locked doors and windows For seasonal or recreational equipment.	

E. Maintenance and Housekeeping Services		
Description	Details	
Snow removal	Snow removal services including vehicles and equipment to be provided by the landlord. The site and facilities must be accessible by snow removal equipment.	Required
Maintenance of roads and trails	Roads and trails to be maintained for trucks, four wheelers or pedestrians as necessary. Necessary equipment to be provided by the landlord.	Required
Building maintenance	Respect all security standards and act as a careful and prudent owner. Provide all major maintenance, repair and renovation, maintain the buildings in a good condition. Annual chimney cleaning, emptying dry septic tank, facilities and equipment maintenance and preventive maintenance, insect and vermin control. Labour, materials, hardware and equipment to be provided by the landlord.	Required
Housekeeping services	Living areas to be cleaned once a week between Tuesday and Thursday. Cleaning of living areas to include: <ul style="list-style-type: none"> • Kitchen appliances and countertops • Bathroom and changing room sinks, mirrors and countertops • Emptying waste containers • Sweep and mop floors • Wiping tables and chairs with a damp cloth • Cleaning windows Storage areas to be cleaned at least twice a year. Cleaning products and equipment to be provided by the landlord.	Required