

Highlights

CBHSSJB Board of Directors

Montreal, June 23-25, 2015

Office of the Chair and Board Councils & Committees

By-law establishing Council of Chishayiyuuch

The Board delayed approval of a by-law establishing the Council of Chishayiyuuch (Elders) as an advisory committee to the Board. The by-law will be re-drafted to address concerns about the selection process for this advisory committee and will be resubmitted at a later meeting.

Approval of Media Relations Policy

Given the importance of media in shaping the public image and reputation of the CBHSSJB, the Board approved a new media relations policy. The policy aims to ensure a coordinated, professional approach to media relations. Among other things, it identifies appropriate spokespersons on different topics, covers issues concerning privacy, consent, and on-site visits, and establishes a protocol for media releases.

Recommendation on the nomination of Executive Director

The Board accepted the recommendation of the selection committee charged with finding a new Executive Director for the CBHSSJB, designating **Dr. Yv Bonnier Viger** to fill this position. The Chairperson and the legal advisor were given the mandate to prepare, negotiate and sign Dr Yv Bonnier Viger to a four-year engagement contract with a one-year probation period.

Appointment of a new member to the Working Committee on the 10-Year Clause

Previously the Board had appointed Lisa Petagumskum, AED Miyupimaatisiiuun, as one of its two representatives on the Working Group on the 10-Year Clause convened by the Council Board of the GCCEI/Cree Nation Government. However, as Lisa Petagumskum had stepped down from her AED position, the board appointed Helen Atkinson, CNIHB advisor, to take her place on the 10-Year Clause Working Group.

Standing Items - Updates

Mental Health Update

- Adelina Feo, the interim AED Pimuhteheu, provided a progress update on the Regional Mental Health – Mannuhikuu, and explained plans for a client-centered service & program delivery.
- Improvements in service & program delivery are expected following changes to the psychologists' contracts, with more team meetings with psychologists, phone consultations with clients, and trainings with frontline staff.
- Further improvements are due to the hiring of an inland liaison mental health nurse, enhanced support to Chisasibi Hospital's sitter services, ongoing support from the Department of Medicine, and the completion of the Sexual Abuse Protocol and Manual.
- All this will add up to improved access to care from specialists and from local teams.

Department of Youth Protection (DYP)

– Update on Action Plan

- Following complaints from staff that the DYP program setting was inappropriate for confidentiality and privacy purposes, a new location was found. Further, \$400,000 is being invested in improving services.
- The new Assistant of DYP, Marlene Kapashesit, & the new Director of Youth Healing, Nathalie Lalonde, were introduced to the board members.
- Consultant Gilles Cloutier and DYP Robert Auclair provided an update on the action plan to improve Youth Protection Services, noting priorities for 2015-16; the Organizational Plan has been revised, while the “Human Resources,” “Develop Collaborations,” and “Implementation of Tools” action plans are in the process of being developed and implemented.
- 88% of the 3000 “signalements” received by the RTS were retained; in the rest of Quebec, only 40% are retained.

Department of Youth Protection (DYP) continued

- Marlene Kapashesit presented foster Homes guidelines that must be implemented following the adoption of Bill 49. However, the guidelines do not reflect Cree culture, so the board recommended that further consultations, led by the interim ED, be held in order to address this issue.
- Nathalie Lalonde provided an update on Youth Healing Services, along with an action plan. Her mandate is to assess the services with an aim of producing recommendations and a plan to improve them.

Improvement of frontline services in Chisasibi

- A team of consultants has been hired to address staff/management issues at the Chisasibi CMC and to provide recommendations.
- The hiring of a Local Director will also help resolve these issues.

Corporate Services

Approval of Minutes and 2014-15 Annual Activity Report

- Minutes of Administrative Committee meetings were approved.
- Katherine Morrow, Coordinator of Communications, presented the draft version of the Annual Activity Report for 2014-15. The Board unanimously approved the report and authorized the production of the final version.

Terms of office for Board Representatives for Clinical and Non- Clinical Staff

Laura Moses, Director of Corporate Services, noted that the terms of office for clinical and non-clinical staff representatives will end in July 2015. She said that steps had been taken to inform the MSSS about elections for new representatives and to designate a returning officer.

Committee membership

- Jonathan Sutherland, Vice-Chair of the Board of Directors, announced his resignation from this role. Eva Louttit was acclaimed the new Vice-Chair.
- To fill Jonathan Sutherland's other roles, Susan Esau is appointed a member of the Audit Committee, Eva Louttit is appointed to the Administrative Committee, & Christine Petawabano is appointed to the Moses-Petawabano Advisory Committee (MPAC)

General Management

Capital Projects update

- New CMCs in Mistissini, Nemaska and Waswanipi are operating; local teams have proposed some improvements, and some problems, including electrical issues in Nemaska, have been addressed.
- New capital projects include facilities for a head office administration building, healing lodge, longterm care, Chisasibi Hospital, and CMCs in Chisasibi, Whapmagoostui, Waskaganish and Oujé-Bougoumou.
- A clinical plan process is being developed for Whapmagoostui, Waskaganish, & Oujé-Bougoumou CMCs & for Chisasibi Hospital.
- The CBHSSJB aims to secure sites needed to build 131 lodging units over a two-year period, and has begun planning for these facilities.
- Infrastructure such as sidewalks, sewers and streets lie outside the CBHSSJB's area of responsibility, and ensuring appropriate infrastructure remains a challenge for Chisasibi Hospital/CMC, the administration building, long-term care facility, and lodging units.

Air Creebec Proposal follow-up

The CBHSSJB is working with Air Creebec to organize a Montreal-Chisasibi-Val-d'Or charter flight five days a week. A contract was awarded to Expert Solutions to perform a cost-benefit analysis on this proposed charter; the report is to be available in July 2015.

Appointment of Interim AEDs for Nishiiyuu & Pimuhteheu groups

- Laura Bearskin was named interim AED for the Nishiiyuu group, which ensures that traditional knowledge and approaches, as well as cultural aspects, are integral parts of CHB programs and services. She previously served as AED - Pimuhteheu.
- Adelina Feo was appointed the interim AED - Pimuhteheu, responsible for program planning, quality assurance, and public health.

New Director of Public Health Job Description

A new job description for the Director of Public Health was approved. This description clarifies relations with the Director of Program Planning and public health managers, stresses the Public Health role in non-CBHSSJB entities, redefines certain public health protection roles, acknowledges other technical role changes, and updates principal laws governing public health (while not actually taking into account changes introduced by Law 10, as the province's Public Health Act has not yet been rewritten).

Sale of Medication

The CHBHSSJB provides medication to Cree Beneficiaries through the Non-Insured Health Benefits (NIHB) Program. It also provides medication to non-beneficiary employees and residents, but these it must sell in accordance with provincial law; it must also notify the Ordre des Pharmaciens du Québec that it is doing so. Following a motion by Dr. Darlene Kitty, the Board resolved to inform the Ordre des Pharmaciens du Québec of this.

Contribution Agreements with Health Canada

The Board approved the 2015-16 contribution agreement with Health Canada which will allocate a minimum of \$5,285,425 from four Health Canada envelopes: Healthy Child Development, Mental Wellness, Healthy Living and Home & Community Care. This funding will support ongoing programs including the Canada Prenatal Nutrition program, the Fetal Alcohol Spectrum Disorder program, NNADP, Solvent Abuse program, Indian Residential Schools Resolution Health Support program, Tobacco Control Strategy and Home & Community Care program. The funds for the Aboriginal Diabetes Initiative are still being calculated but will be no less than the 2014-15 funding (\$570,940).

ADMINISTRATIVE RESOURCES GROUP

Approval of Audited Financial Statements

- The Board of Directors approved the audited financial statements for 2014-15 and appointed Denis Tremblay, interim Director of Finance, and Daniel St-Amour Interim Executive Director as signatories for these statements.
- It also approved the CSST audited financial statements and appointed the Executive Director and interim Director of Finance as signatories.

Budget Parameters 2015-16

The Board approved an overall budget of \$132,067,058 for the 2015-16 fiscal year. This will cover base operating expenses as in the funding agreement between CBHSSJB, MSSQ and SGSSSS. Of this funding, Local Services are budgeted at \$95,587,000, General Administration \$20,206,000, Public Health \$5,298,000, Pre-Hospital services \$1,854,000, Quality/Planning \$1,598,000, Mental Health \$2,542,000, & Nishiiyuu Miyupimaatisiin \$1,260,000, with non-allocated funds of \$3,722,058. Elders have said that they would like to see an increase in the Nishiiyuu budget; the interim Executive Director noted that any necessary budget readjustments could be made after a Nishiiyuu retreat that has been planned to define its orientation and mandate.

Other Business

- Susan Esau & Patricia George were appointed board representatives on the Internal and External Auditors Selection Committee.
- The Board approved lease agreements with Location Dion for 20 Fort George Rd and with the Chisasibi Centre Inc for Youth Protection offices.
- The Board approved Solution Nursing L.F.C. and Multi Option Nursing+ to fill nursing requirements.
- The Board approved the third installment of the licensing agreement with Microsoft and approved the purchase of the Virtuo HR module.
- The Board approved the service contract with the Réseau Universitaire Integre Jeunesse to provide quality assurance training and assessment, a role that had been performed by the Association des Centres de Jeunesse du Québec (ACJQ) until its dissolution by the government.
- The Board approved a preceptorship program for Cree nurses to support their integration into the profession. It was noted that students should follow regular programs as adapted programs do not produce desired outcomes.

MIYUPIMAATISIUN

Mistissini CMC Extended Hours

The Board approved a pilot project extending the Mistissini CMC's regular operation schedule to ensure that clientele receive necessary health services. The project proposes extending hours of operation to midnight Monday through Friday and 9:00 am to 5pm on Saturday and Sunday. Once these hours are implemented, Mistissini CMC will provide health services 91 hours per week. A project update will be provided at the December 2015 Board of Directors meeting.

Purchase of Digital Radiography System in Chisasibi

Chisasibi Hospital's General Electric analog radiography system, purchased in 2001, is no longer supported by the manufacturer and cannot be maintained properly. Following a call for bids that drew two potential suppliers, the Board approved the purchase of a new digital radiography system from Seimens Canada. The plan to purchase a new digital radiography system had already been included in the five-year Telehealth plan.

PIMUHTEHEU

Environmental Health Update

- Dr. Robert Carlin presented an update on environmental health in response to elders' concerns about the people's health and the environment. The Board also directed the Public Health department to meet with the CNG Regional Council of Chishaiyuu and the CBHSSJB Council of Chishaiyuu.
- The Public Health Department prepared a brief on health and social impacts of uranium mining and presented these as government hearings last year.

Environmental Health Update

continued

- A report on the Rupert River diversion and the EM1A dam and generating station, prepared by Hydro Quebec with input from the CBHSSJB, will be available this year.
- In April 2015 the Public Health Department was asked for an opinion on health and social impacts of a change to the planned Blackrock mine (the production of titanium is added to the production of iron and vanadium).

Éléonore Mine Update

Public Health's Occupational Health Team was approached in October 2014 by the Éléonore mine's health team to develop a workplace health program. The PH Department found personnel to work on this project and is capable of implementing the program; however, the mine is located on category 3 lands and is technically in health region 10. Our PH Department initiated discussions with health regions 10, 8 (Abitibi), 2 (Saguenay), and the MSSS's Direction de Santé Publique in order to discuss which region's team would have the mandate to work with Éléonore mine and from where the funds would come. After a meeting with the National Public Health Director and other PH departments, the decision was made to assign responsibility of the Éléonore Mine to the CSST-Workplace Health Team in Saguenay Lac-St-Jean, which works in conjunction with Region 10.

Iiyuu Ahtaawin Miyupimaatsiisiiun Planning 2015-16 Budget

The Iiyuu Ahtaawin Miyupimaatsiisiiun Planning (IAMP) initiative invites all Cree communities and entities to increase local understanding of miyupimaatsiisiiun and devise ways to achieve miyupimaatsiisiiun. Community ownership is key to this initiative: each Cree Nation owns its IAMP, even though it is supported primarily through the CBHSSJB. The desired outcome is a series of local health plans and strategic plans for well-being in Eeyou Istchee. The Board approved the IAMP budget of \$594,570 for 2015-16, with funding from Health Canada and the CBHSSJB Public Health Department. Work plans, findings & outcomes are to be made available to all partners and an update presented at the December 2015 board meeting.

Council of Physicians, Dentists & Pharmacists

Chief of Medicine

The CPDP appointed Dr. Carole Laforest as Chief of Medicine for a second four-year term.

Nomination of Physicians

All nominations expire 16 Dec 2016

- New associate family physicians: Dr. Sylvie Bouchard, Dr. Emmanuelle Isis Migneault
- New occasional p/t family physician: Dr. Dawn Pouteau
- New specialists (conditional): Dr. Mark David Poulin (otorhinolaryngology), Dr. Romina Pace (Internal Medicine)
- New specialist: Dr. Luc Bh erer (Occupational Medicine)

Nomination of Dentists

All nominations expire 16 Dec 2016

- New specialist: Dr. René Larouche (Public Health)
- New associate dentists: Dr. Geneviève Gaumond, Dr. Julia Fournier, Dr. Samir Gharbi
- New associate dentist (conditional): Dr. Franck Hugbéké

CPDP

Annual Report

The Board of Directors accepted the CPDP's Annual Report for 2014-15, as submitted.

AUDIT COMMITTEE

Audit Committee Report & Recommendations

- Jonathan Sutherland, former Audit Committee chairperson, tabled the Audit Committee report. The committee reviewed & analyzed the 2014-2015 financial audit statements, reviewed the Call for Tenders process for the upcoming Internal and External audit mandate, and discussed detailed budget scenarios for 2015-2016.
- Working with senior management, the committee has developed a process for the Internal and External audit call for tenders. This will be the first time that the CBHSSJB has a solid call for tenders process to attract the interest of audit firms.
- The committee notes that the NIHB is a treaty right, and that it has been three years since the MSSS last reimbursed the CBHSSJB for the NIHB program.
- The Audit Committee will continue to work with senior management to further reduce the number of recommendations from the auditor.

COMMUNITY ISSUES

Nemaska

Nemaska's Chief Thomas Jolly presented a proposal on the Indian Residential School Conference to be held in Old Nemaska on September 1-3, 2015. The CBHSSJB will provide medical and emotional support to conference participants, and the Executive Director was given a mandate to secure \$25,000 funding for the conference.

Waskaganish

Susan Esau discussed the housing shortage, noting that there are serious social impacts when 16 people are living under the same roof.

Chisasibi

The chairman received a letter requesting funding for the July 2015 Indian Residential Schools Conference on Fort George Island, where two residential schools were located. The Executive Director was given a mandate to provide \$25,000 in funding and other forms of assistance, such as IRS support workers and therapists to provide emotional support.

Oujé-Bougoumou

The second Regional Diabetes Conference will be held in Oujé-Bougoumou on October 20-22, 2015. The ED received a mandate to follow up on this issue, finding any necessary funds and other forms of assistance.

VARIA

Traditional Medicine

Elder Robbie Matthew shared his knowledge on traditional medicine, also bringing in the Gift of Healing, a book on traditional healing transcribed from knowledge shared by Chisasibi elders. He told of using traditional medicine to heal an apparent kidney problem. The medicine – a plant called “kachaabuk” – came to him in a dream. He found the plant in a marsh, boiled it and drank the water lukewarm. In a week, everything flushed out of his body, and the problem has never reoccurred.

Upcoming Meetings

Special meeting of the Board of Directors,
August 4, 2015 by teleconference

Regular meeting of the Board of Directors,
September 22-24, 2015, in Waskaganish

Regular meeting of the Board of Directors,
December 8-10, in Montreal