

Highlights

CBHSSJB Board of Directors

Waskaganish

September 13th-15th 2016

OFFICE OF THE CHAIRPERSON

Office of the Chairperson: Reports & Updates

The Office of the Chairperson presented a report on the Chairperson's community tour to discuss and consult upon the strategic regional plan; it also provided an update on Non-Insured Health Benefits and MSSSQ negotiations.

COMMITTEES OF THE BOARD

The Moses Petawabano Advisory Committee

The Moses Petawabano Advisory Committee (MPAC) presented a summary of proposed amendments to the Youth Protection Act. Bill 99, *An Act to amend the Youth Protection Act and other provisions*, which was introduced in the National Assembly in June 2016. The CBHSSJB will be participating in special consultations on the bill on Sept 27, 2016.

Of direct relevance to the CBHSSJB is Bill 99's expansion of the existing definition of foster family under Chapter S-5 to include the concept of "kinship foster family" and "customary care foster family," which is a family that has been assessed by a social services centre (e.g., the CBHSSJB) after being entrusted with a child under the Youth Protection Act for a specified time. Appropriate guidelines and criteria for these foster families must be discussed between the Cree DYP and MSSS, to protect the interests of the child while accommodating the cultural and contextual realities of the Cree context.

Vigilance Committee

The Vigilance committee presented the quarterly report of the Commissioners of Complaints and Quality Assurance, as well as the Vigilance Committee Report. This latter welcomed Sarah Cowboy as the new Assistant Commissioner of Complaints and Quality of Services. The report noted, among other things, a decrease in complaints about CPS, and a revised Code of Ethics that had been prepared by the Vigilance Committee and MPAC.

Resolution on Revised Code of Ethics

The Board approved the revised “Guide for Interveners and Clients of the Pathways to ‘Miyupimaatisiun’ Services,” also known as the “Code of Ethics”, and stated that a strategy for interpreting and disseminating the revised Code of Ethics must be developed.

The revised Code of Ethics builds on the Code of Ethics adopted in 2009. In compliance with the June 2014 *Act respecting end-of-life care*, the revised Code of Ethics takes into consideration the rights of those nearing the end of life and the behaviour expected from personnel involved in end-of-life-care. In addition, the revisions clarify certain concepts (such as “cultural safety”) and makes some important terminological changes (“client” replaces “user”; “intervener” replaces “professional”).

Resolution on nominations by the Council of Physicians, Dentists and Pharmacists (CPDP)

The Board of Directors approved all nominations submitted by the Council of Physicians, Dentists and Pharmacists.

The CPDP nominated the following individuals as physicians with the CBHSSJB:

- Associate family physicians members Dr. Reuben Ostrofsky, Dr. Amélie Desjardins Tessier, Dr. Pooja Aysola and Dr. Samara Goldstein
- Active family physician members Dr. Stephanie Morel, Dr. Adrien Selim, Dr. Robert Tremblay, Dr. Neil Ingram, and Dr. Vanessa Bombay.
- Active & Associate specialist physician members: Dr. Melissa Pickles (psychiatry), Dr. Aisling O’Gorman (pediatrics), Dr. Noémie Lepage-Côté (pediatrics).

Dr. Linday Waterman and Dr. Vanessa Gervais resigned as family physician members.

The CPDP nominated the following individuals as dentists with the CBHSSJB:

- Associate members Dr. Laurence Bombardier-Cauffopé and Dr. Raymond Abouabdallah

STANDING ITEMS

Resolution on Mental Health Action Plan

The Board of Directors approved the Mental Health Action Plan submitted by the Manuhikuu Regional Mental Health Department.

The Mental Health Action Plan aims to provide a full spectrum of mental health care. It will

- strengthen front-line services in all nine communities,
- create a second line of services in Eeyou Istchee,
- clarify third-line specialized services provided to the territory,
- support Cree traditional approaches to mental wellness, and
- promote mental wellness on a community level.

Department of Youth Protection Action Plan

The Board was presented with an update on the DYP Action Plan.

The plan's themes include

- Enhanced staff management, including regular scheduled meetings with staff teams, managers, Assistant DYPs and consultants, processes for resolving issues with staff, and annual staff evaluations;
- Collaborations with the Director of Youth Healing Services
- Collaborations with other community organizations engaged with youth
- Increased support for clinical practices and staff development
- Development of a succession plan
- Planning for housing and office space
- Implementation of a policy to launch calls for tender for all contracts over \$100,000

GENERAL MANAGEMENT

Cree Patient Services Improvements Update

The Board received updates on CPS's efforts to improve its methods of communicating with patients. These range from enhancements to Espresso Hotel (from IT hardware to murals and improvements to the communal kitchen, activity room and spiritual room), information kits for patients and escorts, and improved signage to publicize activities and events at Espresso Hotel. CPS is also developing a means of clearly identifying CPS drivers to reduce confusion.

The Board was also updated on the Centralization and Patient Lodging project.

Air Transport Update

The Board was updated on the Northern Operations Centre's work managing air transport for the CBHSSJB. Since the launch of the air transport service in October 2015, services for patients and escorts have improved and significant savings have been realized; further improvements and savings are anticipated as shuttle schedules and management processes are optimized.

Other General Management Updates

The Board also received updates on the Executive Director's mandates and on the progress of capital projects.

AED ADMINISTRATION

AED Administration updates

The AED Administration informed the Board about progress on a number of issues:

- Organizational Chart Implementation
- Financial Reports ending July 23 2016
- Cree Succession Plan
- Training Plan for Dental Assistants
- Designation of Authorization Limit

Cree Succession Plan

Online courses began in mid-September for the first cohort of candidates in the Cree Succession Plan. These courses are presented by McGill's School of Continuing Education.

The second phase of the program will involve follow-up of results of this first cohort, as well as the enrollment of a second cohort in winter 2017 courses.

Resolution on Dental Assistants' Training Plan

The Board approved a resolution to approve the Dental Assistants' Training Plan and its detailed budget.

A formal evaluation in March 2016 revealed that current employees were lacking in most of the basic competencies needed to successfully perform their Dental Technical Assistant role. To address this issue, the CBHSSJB will work with Lester B. Pearson Vocational College to implement a training program enabling employees to develop a common understanding of CBHSSJB dental needs, learn and implement standardize dentistry practices across the territory, and increase skills and knowledge in dental assistance in order to ensure the best of care, service and safety for clients.

Dental Assistants' Training Plan continued

Four key competencies are being emphasized, in hygiene and asepsis, occupational health and safety precautions, preparation of materials for various dental treatments, and techniques of chair-side assistance in specialized dentistry. A new, temporary management position will be created to coordinate this training program.

Resolution on Designation of Authorization Limit

The Board approved a resolution to enhance the level of authorization for the **Assistant to the Executive Director**.

AED MIYUPIMAATISIUN

Women's Shelter Project Update

The Women's Shelter in Waswanipi is on schedule for completion at the end of 2016, and the one in Waskaganish for the early 2017. An abridged version of program/service delivery framework has been completed and organized into various components, such as a Program Description and Service Delivery Manual. The Regional Coordinator position to be posted once job description is developed and approved, and other positions will be recruited for once the coordinator position has been filled. Additionally, a training plan has been developed, tentatively set to begin in early 2017. An equipment list is being finalized, implementation and operational plans are being developed, and a procedures and policies manual is being created.

AED PIMUTEHEU

Youth Healing Services Action Plan

The Board was updated on the Department of Youth Healing Services' Action Plan, which involves a series of themes:

- Improved knowledge of personnel's strengths and weaknesses to support planning;
- Improved staff management, including group and individual meetings with coordinators, team leaders and staff;
- Enhanced collaborations with Youth Protection Services and other front-line partners such as the School Board, justice system, etc.;
- Development of a detailed annual training plan for all YHS clinical staff;

Youth Healing Services Action Plan cont.

- Development of a succession plan to ensure sufficient and competent personnel;
- Development of a purchasing policy requiring call for tender for all contracts over \$100,000;
- Collaboration in creating a clinical plan for a new reception centre and other services, including the incorporation of cultural elements.

Midwifery Update

The midwifery project aims to bring normal, low-risk deliveries back to Eeyou Istchee, and to improve the experience of women by adding midwives to the Awash teams in Chisasibi, Waskaganish and Mistissini. A Coordinating Working Group with representation of all CMC stakeholders is developing the program through community participation and consultation, and is also committed to addressing clinical concerns. It is currently planning a staff presentation on the roles and responsibilities of midwives.

Resolutions regarding Addendum No. 1 for the Director of Public Health's service contract

The Board approved Addendum No. 1 for the Director of Public Health service contract of Dr. Robert Carlin.

Addendum No. 1 extends Dr. Carlin's service contract as Director of Public Health from October 1 2016 to March 31, 2017.

Resolution on Draft Report on PL 21

The Board voted to support the recommendations issued by the Committee on the Administration of Bill 21 In Aboriginal Communities, and resolved that a letter be sent to the Minister of Justice and the Minister of Native Affairs to express support for the Committee's recommendations.

Bill 21 aims to amend the Professional Code and other legislative provisions in the field of mental health and human relations in order to ensure mental health services across Quebec, and it reserves certain activities to members of professional orders. But difficulties in applying Bill 21 in Eeyou Istchee and other Aboriginal communities has prompted the CBHSSJB and other Aboriginal groups to petition the professional orders and the Ministers of Justice and Native Affairs to find long-term solutions to its application. The Truth and Reconciliation Commission underlined the importance of culturally appropriate interventions and the involvement of Aboriginal communities in providing more appropriate solutions. The CBHSSJB participated in a committee with members of Aboriginal organizations, professional orders and ministries and agencies of the Québec government, representing the main communities and authorities, to produce a report and recommendations for the application of the provisions of Bill 21 in Aboriginal communities.

VARIA

Information Presentations

The Board received presentations informing its members of the activities of two successful Waskaganish-based initiatives: the Mobile Traditional Healing Program & the Waskaganish Apishtiawaash (Baby) College.

Next Board of Directors Meeting

Special Meeting of the Board
October 11, 2016
Teleconference